



MEETING PROFESSIONALS INTERNATIONAL

ADDENDUM I TO THE POLICY MANUAL PRINCIPLES OF PROFESSIONALISM INTRODUCTION

Meeting Professionals International's (MPI) Principles of Professionalism provide guidelines recommended for the business behavior of its members that impacts their perceived character and thus the overall image of MPI. Commitment to these principles is implicit to membership and is essential to instilling public confidence, engaging in fair and equitable practices and building professional relationships with meeting industry colleagues.

Principles of Professionalism

As members of Meeting Professionals International, we are responsible for ensuring that the meeting industry is held in the highest public regard throughout the world. Our conduct directly impacts this result.*

Maintaining Professional Integrity:

- Honestly represent and act within one's areas of professional competency and authority without exaggeration, misrepresentation or concealment.
- Avoid actions which are or could be perceived as a conflict of interest or for individual gain.
- Offer or accept only appropriate incentives, goods and services in business transactions.

Utilizing Professional Business Practices:

- Honor written and oral contracts, striving for clarity and mutual understanding through complete, accurate and timely communications, while respecting legal and contractual rights of others.
- Ensure rights to privacy and protect confidentiality of privileged information received verbally, in writing, or electronically.
- Refrain from misusing solicited information, proposals or concepts.
- Commit to the protection of the environment by responsible use of resources in the production of meetings.
- Actively pursue educational growth through training, sharing of knowledge, expertise and skills, to advance the meeting industry.

Respecting Diversity:

- Embrace and foster an inclusive business climate of respect for all peoples regardless of national origin, race, religion, sex, marital status, age, sexual orientation, physical or mental impairment.

**Encompasses oneself, the association, fellow members, meeting attendees, clients and customers, suppliers and planners, employers and the general public.*

Developed for members of MPI by the 1995-96 Ethics Task Force including Nancee Byington, Debbie Elder, Sandi Galloway, Elizabeth Kuhn, Nell Lockhart, Robert Eilers, plus special assistance from Gary Boyler and Deb Cross.

Adherence to these Principles of Professionalism signifies professionalism, competence, fair dealing and high integrity. Failure to abide by these principles may subject a member to disciplinary action, as set forth in the Bylaws of Meeting Professionals International.